

**ST. ANDREW'S UNITED CHURCH COMMUNITY OF FAITH BOARD MEETING
MINUTES
TUESDAY, JUNE 15, 2021 7:00 P.M.**

Present: Nathan Best, Janis Peters, Cindy Juriga, John Lennox, Lenore Lennox, Bob Thomas, Ken MacDonald, Alain Beaudin, Joan Cooke, Laurie White, Tom Allin, Diane Cowley, Doris Coulter, Donna Dunlop, Barb Brockway

1. **WELCOME** - Janis Peters welcomed everyone and expressed her appreciation for all the support and hard work provided over these last six months. A special thank you to Laurie and Ken.
2. **LIGHTING OF THE CHRIST CANDLE** – Diane Cowley lit the Christ Candle
3. **DEVOTION:** Janis read a piece about being thankful for what you have and making what you have work.
4. **AGENDA REVIEW** – No changes
5. **MOTION TO APPROVE PREVIOUS MINUTES** –

MOTION was made by Nathan Best, that “the May 18, 2021 Board Minutes be approved as distributed.” Seconded by Bob Thomas. Carried

6. **BUSINESS ARISING FROM PREVIOUS MINUTES**

- a) **SEARCH** – needing to update job description on church hub and complete report(s) for approval. Priority is to find someone ordained
- b) **ST. ANDREW'S STRUCTURE DOCUMENT REVIEW** – In progress, Bob sent the docs to those working on it and Jans will set a meeting to discuss and delegate.
- c) **MOUNTAIN MUTUAL AID NETWORK** – Start date June 12, 2021. They were very happy with everything. Donna wanted to confirm if this program is also collecting clothing. This might cause some confusion/pushback when it comes to donating clothing to Neighbour to Neighbour or Mountain Mutual Aid. Janis will take that away to get clarification.
- d) **ST. ANDREW'S VISIONING** – Lenore and John investigated their program (Indwell) but never talked to anyone from Indwell. Will revisit in September and ask everyone to look into their program just for information.

- e) **PEW CUSHIONS** – Action – Janis Peters

MOTION was made by Donna Dunlop to “approve the purchase of 10 outdoor garden cushions to be available on the back pew as needed. Purchase not to exceed \$300. Budget line – Worship.” Seconded by Nathan Best. Carried.

- f) **PAINTING, CLEANING & TIDYING CHURCH** –Janis will send a notice out in the Loop to request volunteers to help with cleaning and tidying over the summer. Cindy has asked that the Music Room be left alone.
 - g) **NEW ELECTRONIC CHURCH SIGN** –John is getting some quotes but they expect it to come between 17,000 and 30,000. We still have \$10,000 from the Memorial Fund but we’ll also look for some private donations to help cover the rest of the cost. (See 9b)
 - h) **RICK HANSEN FOUNDATION ACCESSIBILITY CERTIFICATION** – The report was received, and St. Andrew’s achieved a 67% rating on accessibility. We were certified and received the Certificate. There will be a further report forwarded to Alain providing more explicit details on how we can move forward with our accessibility issues in the future. **CONGRATULATIONS!**
7. **CORRESPONDENCE** – Congratulations emails regarding St. Andrew’s receiving Affirming Status from “WordPress – Pastor Robert Laws, President of WordPress; Tom Lowden, Michele Petick and Janis Webster. As well, a letter from The Right Reverend Richard Bott, Moderator of the UC of C. Email from Josie – new copier and \$500 donation. We’ll delegate one or two people to manage the signage if Josie doesn’t have enough time to manage it herself.

The church received a letter from a small real estate brokerage offering to purchase the property. According to John and Lenore, this is a common fishing tactic where they procure the property and then redevelop it on their terms despite the letter saying they do not plan on tearing down the church. The letter will be retained but ignored.

- 8. **DEFERRED & FUTURE BUSINESS** (These items are either deferred or are ongoing pending future action)
 - a. HFRC Covenanting Agreement – Deferred

9. NEW BUSINESS

- a. **Full-time Minister, Rev. Debbie McMillan** –Tom will be in touch with Debbie shortly to set up a welcome meeting and introduce her to the Board and tour the facilities.
- b. **Memorial Fund Monies – MOTION**

MOTION was made on behalf of the Finance Committee and Trustees, by Alain Beaudin that “\$10,000 of the Memorial Fund monies be re-allocated to help offset the cost of a new Electronic Sign for St. Andrew’s.” Seconded by Diane Cowley. Carried

An Adhoc Board Meeting will be called to review the quotes and vote on continuing with the project. The sign will be installed before the cold weather.

10. COMMITTEE REPORTS

Affirming Team

The Affirming team has participated in the Celebration of Affirming Ministry service on Sunday 13 June. I hope you all watched it! We have made a few connections with other Affirming Ministries (New Vision and Delta) in Hamilton and hope that we can support each other once we can meet. You are maybe aware that we have received quite a few congratulations from around the country including a very nice letter from the Moderator. We look forward to continuing our ministry when we get back together. An Affirm United banner has been donated and ordered.

Buildings and Grounds

The recently completed LED lighting upgrades (primarily the lower level of the CE Hall, the lobby, the kitchen, and other isolated locations) cost \$7,096.40, which has been partially offset by an energy savings rebate of \$2,180.90.

A squirrel and a mouse, both observed in the Church, have both passed away. Please let us know if other squirrels are observed.

A sub-committee of Buildings and Grounds met outside the Church on June 11. Three proposals to convert the existing outside sign to an electronic sign have been received and were reviewed. As there is quite a range in the products and their costs, more work will be needed to determine the best value for our situation. John Lennox has agreed to coordinate the review of sign proposals, and periodically review with the B&G sub-committee, then present to the Board. The lack of progress on our other proposed works was also discussed. The Contractor dealing with the sidewalk and window well repairs has recently let us know that he has left the country, and will not honour the signed contracts. We will explore other options.

Again, outside yard works, security checks, cleaning, painting, and other maintenance works continue.

Christian Development – No Report

Finance and Stewardship

2021 Budget Performance 1st Five Months

Budgeted Revenue was under by \$8,600 which was more than offset by under Budget Expenses of \$15,900 in B & G, Human Resources, & Utilities.

In addition, we have received CEWS subsidy payments of \$21,900 YTD. & small business provincial grants of \$20,000. The bottom line is that we have a \$49,200 **surplus** YTD Vs a planned deficit of \$18,700 YTD. - a \$68,000 improvement over budget.

In the second half of 2021, a portion of this surplus will be used up in higher Human Resources expenses with the return to full-time ministry.

It should be noted that current Offerings are running approx. \$4,000 per month less than pre-pandemic levels.

Horseshoe Falls Regional Council

Horseshoe Falls had their spring meeting via zoom on May 27th and 29th. We installed a new President Rev. Robert Lawson from St. Catherine's. Commissioners (delegates) to the General Council 44 were selected. The regional council was declared an Affirming Ministry at a service on 6 June.

Ministry and Personnel – See 6a.

Outreach – No report

Pastoral Care/Friendly Visitors – Graduation cards will be sent to the Graduates. The service will take place on Sunday, June 20th. CONGRATULATIONS!

Treasurer

St. Andrew's United Church Hamilton

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Balance Sheet as of 05/31/2021

Printed: June 10, 2021

ASSETS

1000	Chequing Account	55,499.90
1260	Federal Sales Tax Recoverable	2,376.23
1270	Provincial Sales Tax Recoverable	6,213.68
1300	Operating Fund Short Term Investments	80,000.00
1500	Building Fund Investments	146,411.16

TOTAL ASSETS **290,500.97**

LIABILITIES and FUNDS

3000 Unrestricted Funds

3010	General Operating Fund	106,096.12
3015	Christian Development Fund	7,852.91
3020	Benevolence Fund	331.52
3025	Organ/Choir Fund	5,532.61
3030	Loonie Lunch Fund	516.53
3035	Website Development Fund	1,000.00
3040	Homework Club Fund	86.84
3045	Social Club Fund	574.51
3050	Other Funds	0.00

TOTAL Unrestricted Funds 121,991.04

3100 Permanently Restricted Funds

3110	Building Fund	166,055.93
3200	UC of C Mission & Service Fund	2,036.00
3210	Wesley Urban Ministries Fund	75.00
3220	Neighbour 2 Neighbour Fund	310.00
3230	City Kidz Fund	33.00
3240	541 Eatery Exchange Fund	0.00
3300	Memorial Fund	0.00

TOTAL Permanently Restricted Funds 168,509.93

TOTAL LIABILITIES and FUNDS **290,500.97**

Trustees

MEMORIAL FUND

Revenue for the 5 months totaled \$6,188, consisting of \$6,182 in memorial gifts & \$6 in interest.
Expenses were nil.
The balance in the fund is \$10,385.

TRUSTEES FUND

Revenue for the 5 months was \$46,198, consisting of \$3,667 in Manse GIC interest, \$148 in Operating GIC interest, \$2,358 in Trustee GIC interest & \$25 in bank interest. In addition \$40,000 of Operating Fund monies were entrusted to the Trustees
Expenses for the period were \$37,028, consisting of \$3,213 for insurance, the \$3,667 in Manse GIC income transferred to the Operating Fund & \$148 in Operating Fund GIC interest rolled over Of the \$40,000 of entrusted monies, a new 1-year cashable GIC was purchased for \$30,000.
The balance in the fund is \$278,866, plus the Building Fund Entrusted Monies of \$146,442, plus Operating Fund entrusted Monies of \$80,150 for a total of \$495,464.

Joint Motion from the Trustees & the Finance Committee: That the Memorial Fund monies be re-allocated to help offset the cost of a new Electronic Sign for St. Andrews.

It is hoped the Board will approve this re-allocation of the approx. \$10,000 in the Fund & approve the additional funding from the Building Fund that is required so that the sign can be installed before the cold weather in 2021.

UCM – Bob Thomas reported that the “Working Men’s Breakfast” will be disbanded and we will be starting “Working Person’s Breakfast”, asking the women to join.

UCW – No Report

Worship – No Report

11. MINISTRY TEAM

a. Laurie White Thanks everyone!!!

b. Ken MacDonald Thanks everyone!!!

Prayers and Benediction – Laurie closed her last Board Meeting in prayer!!!

**NEXT BOARD MEETING: September 21, 2021, 7:00 pm
ZOOM? Who knows?**